

Musterstadt, den 20.07.2011

Firma / Anbieter
Strasse und Nr.
Plz. und Ort

Maria Mustermann
Mustergasse 2
32100 Musterstadt

Reference Number: X12345678

Dear Sir or Madam,

Notice of Cancellation

On XX/XX/20XX I entered into the following contract with you:

NAME OF THE CONTRACT (*or*: Description if no Name exists)

I have decided that I do not wish to proceed with the contract.

I am therefore giving notice that I want to exercise this right to cancel my contract with you.

Please confirm within seven days of receiving this letter that the contract has been cancelled.

(*Optionally*: I will return the goods via Mail in the next days.)

Kind regards,
Mit freundlichen Grüßen

M.Mustermann
Maria Mustermann