

City, Date

Firma
Strasse + Nr.
Plz. + Ort.
Land

Maria Mustermann
Musterallee 11
23456 Musterdorf
Germany

Cancellation of my cell phone contract

Dear Sirs (Dear Sir/Dear Madam),

herewith I would like to inform you about the cancellation of my cell phone contract in due time.
(Due to the announced rise of charges I hereby declare the cancellation of my cell phone contract to the mentioned date. If this is not applicable or would cause higher, costs on my side, I hereby declare the cancellation to the next regular date.)

telephone number: 0123/456789
contract number: KD-400-XY123456

This cancellation concerns the above mentioned telephone and contract number. The exact date of the ending this contracts is the.....(date).

Please transmit a confirmation of this cancellation as soon as practicable.

Thank you in anticipation.

Kind Regards,

M.Mustermann
Maria Mustermann